

SCA Sewing & Quilting Club: Leadership Meeting

Agenda

Date: Thursday, April 18, 2024 **Time:** 5:00 PM **Location:** Greene Room

I. Opening Business (2 minutes):

- Confirm attendance to ensure we can officially hold the meeting (quorum)
- Approve minutes from the previous leadership meeting

II. Reports (15 minutes):

- President's Report: Updates on club activities
- Vice President's Report: Information on Room Monitor positions and Meet & Greet Party update
- Treasurer's Report: Review of the March 2024 financial statements.

III. Ongoing Business (10 minutes):

- Website Email Issues: Discussion and solutions for email delivery problems.
- 2024 Budget (Approved by membership in January 2024)
- Long Arm

IV. New Business (15 minutes):

- Mentor/Assistant Class Category: Discussion of name change
- Sunshine: Discussion of name change
- Financial Reporting Requirements: Review of reporting procedures for the SCA (Sun City Anthem) organization.

V. Other New Business (5 minutes):

- Opportunity for Leadership members to raise any additional topics for discussion.

VI. Next Meeting Date (1 minute):

- Announce the date and time of the next leadership meeting.

VII. Comments & Questions (5 - 10 minutes):

- Open forum for club members to share feedback or ask questions.

VIII. Adjournment