

SCA SEWING & QUILTING CLUB
General Meeting Agenda

Date: Monday, May 27, 2024 **Refreshments:** 9:30 am **Location:** Morris/Nelson Rooms

1. Opening Business (5 minutes):

- Confirm attendance to ensure we can officially hold the meeting (quorum)
- New Member Introductions
- Approve minutes from the previous general meeting. (Minutes emailed to members)

2. Reports (20 minutes):

- President's Report: Update on club activities
- Vice President's Report: Information on Room Monitors in training
- Treasurer's Report: April 2024 Profit & Loss Statement & Account Balance
- Secretary's Report: Sunshine Cards

3. Ongoing Business (5 minutes):

- Website problems due to update
- Meet & Greet Party

4. New Business (15 minutes):

- Cabinet for AccuQuilt

5. Committee/Group/Classes Reports:

- Education New Class Report – Linda Garrison
- Longarm – Melissa Williams
- Handtastic, Machine Applique – Hinde Socol
- Ev Dahl Classes – Kathy R
- Workshop Report – Jean Abraham

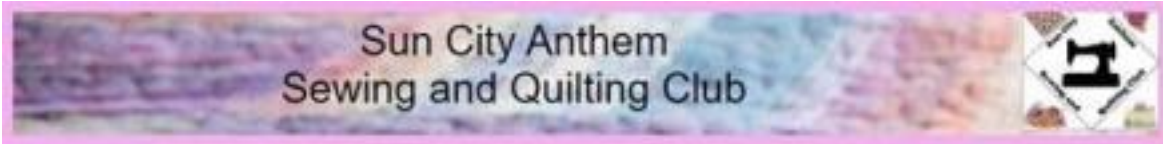
6. Comments & Questions (5 – 10 minutes):

- Open forum for club members to share feedback or ask questions.

7. Show & Tell – Last names (A-L) then (M-Z)

8. Door Prizes: - Linda Barran

9. Motion for Adjournment:



MAY MONTHLY EDUCATION REPORT

DATES INCLUDED: APRIL 1, 2024 TO APRIL 30, 2024

CLASSES: 13

ENROLLED: 172

ATTENDED: 167

ABSENT: 5 2.9%

GROUPS / EVENTS 13

ENROLLED /ATTENDED 174 169

UPCOMING CLASSES AND EVENTS

Still Open for Enrollment

(All regular scheduled events and classes are NOT included in this list.)

	DATE	TIME	CLASS NAME	Instructors	Filled Slots
1	6/12/2024	09:00am - 12:00pm	Faux Feathered Star Quilt Part 1	Steaffens, Sue	6 of 12
2	6/26/2024	09:00am - 12:00pm	Faux Feathered Star Quilt Part 2	Steaffens, Sue	6 of 12
3	7/30/2024	09:00am - 12:00pm	Pieced Placemats	Scott, Cheryl	5 of 12

GROUP MEETING NOTES:

1) CHARITY QUILTS -- Shiela DeFrancisco

Charity Report is.....20 quilts donated to Safe Nest; 20 quilts donated to St. Jude's Ranch for children and 5 quilts donated to Henderson PD Advocacy. Our next meeting is June 4 from 1 to 4.

Submitted by:

Linda Garrison
Education Coordinator

May 7, 2024

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SUN CITY ANTHEM SEWING & QUILTING CLUB

Monthly meeting Minutes

April 22, 2024

1 The meeting of the SCA Sewing & Quilting club was called to order by President Katrina Heath at 10:00am in the Morris Nelson rooms.

- Other officers present were Diane Deep - Vice President; Lynn Lincoln – Treasurer; and Lorene Osterday, Secretary. A quorum was present.
- Also present were CLC Members, Carol Mehrhoff, Ralph Saccoliti, and Joan Holmstrom
- No New members were present this month.

2. Acceptance of Last Month's Meeting Minutes • 00:00:09

- A motion was made to accept the minutes of the last meeting by Robb Perry and 2nd by Jean Abraham
- All attendees voted in favor of accepting the minutes.

3. Sunshine Report and Card Distribution

- Pam Marmar distributed sunshine cards, including 1 get well card, 1 sympathy card, and 1 thinking of you card.
- Members were reminded to communicate card needs to Pam to ensure timely distribution.
- The importance of utilizing the sunshine program to spread positivity within the community was emphasized.

4. President's report Club Activities and Operations Update

- Education reports are now sent out to members, including past minutes and upcoming agenda details.
- Changes in club operations since Katrina has been president, such as providing class supplies and managing donations, were highlighted.
- Improvements in workspace organization, equipment upgrades, and cabinet approvals were discussed.
- Dedicated monitor station so the monitors can work on projects while monitoring.
- New cabinets were put in to replace old ones. This improved the amount of storage we have.
- Thousands have been invested in Accuquilt dies and embroidery designs and an additional Accuquilt machine is available for members to use.
- Clarification was provided regarding resignations and donation handling practices.
- Members were encouraged to address concerns directly with club leadership.
- The leadership team's dedication to supporting members and maintaining a positive club environment was emphasized.

6. Vice President Diane Deep

- Room Monitor report. 1 new room monitor, Sharon McCabe. 2 more monitors are in training, and we have 2 more people interested in becoming monitors.
- Discussion about the AT&T & Bell South email problem has been sorted out for now, but members may want to use a Google or yahoo email account because there have been problems in the past with the entire SCA email servers being blacklisted by AT&T & Bell south.
- A meet and greet event, organized by Laurene Kelly, was announced for May 30. The event aims to facilitate interactions between new and established members through a potluck luncheon. Committee members and volunteers were acknowledged for their contributions to the event planning.

7. Treasurer's Report by Lynn Lincoln, Treasurer

- Financial updates March o including income \$ 2,074.00
 - o expenses \$ 1,840.00

- o net income \$ 233.00
- o account balances \$15,119.64 as of 31 Mar 2024
- o Account Balance \$16,301.59 as of 18 April

- There was discussion that a line item was in error on the year end reports. It was researched and documents were pulled, the line item was correct.
- Transparency measures in financial reporting, adherence to SCA rules, and detailed record-keeping practices were highlighted.
- Clarifications on financial transactions and reporting requirements were discussed.

8. New Business

- Clarifications on that the longarm has been paid for and documentation is available to see online.
- Last month there was a suggestion to change the name Mentor to assistant. It's been decided since mentor means many things and unless you are a mentor no one sees that name. We will keep the name mentor. The teacher can refer to their mentors as assistants in their classes if they choose. Also our webmaster has 29 other clubs to see to and he's made it known to us that only major problems should be addressed at this time.
- There was a suggestion the change Sunshine club to Sunshine & Shadows. Discussion about our clubs aims to use our cards to bring sunshine not shadows to the recipients. The name will remain the same.
- Discussion about voting going forward.
 - o Policy changes and elections will be done by secret ballot or electronic.
 - o Budget items or purchasing requisition will be done by show of hands and there will be a counting committee put together to do the count so that no officers will be doing the counting.
- Discussion about outside clubs and businesses. We want those events to be posted in the room as opposed to announced by a member. If you have a big event coming up (for example a quilt show) please send an email to the secretary so that can be announced.

8. Club Conduct and Communication

- Expectations for respectful behavior and communication within the club were reiterated. Everyone needs to be comfortable in the room.
- Members were reminded to maintain a positive and inclusive atmosphere during club activities.
- Guidelines for addressing concerns and maintaining a welcoming club environment were emphasized.

9. Club Committee Updates

- Updates on education programs, charity quilting, stitching divas projects, and machine appliqué and handtastic classes were provided.
- Details on upcoming projects, demonstrations, and group activities were shared.
- Opportunities for members to participate in various club activities and projects were highlighted.
- There was discussion about various classes, including machine binding classes.
- There was a proposal to gauge interest in purchasing patterns.

11. Email Communication and Scrap Bins

- Email communication protocols were discussed, emphasizing the need to copy the instructor's email when replying as opposed to just hitting reply as that doesn't go to the instructor.
- Guidelines for using the scrap bin were clarified, including the acceptable size of fabric pieces and the prohibition of tiny scraps.

12. Workshop Sales, Class announcement and Refreshment Volunteers

- Workshop sales April 1st to April 21st o Grand Total \$2234 of those sales \$380 was longarm fees, The total without longarm was \$1854.

- Top sellers were Misc quilts \$380 and adult aprons \$325
- Sue Steaffens reported on the dates for her class. It will be a 2-day class.
- The need for refreshment volunteers for upcoming months was highlighted.
- A question about scrap bin was discussed. Not for trash, please put scraps big enough for leaders or enders. If it's less than an inch throw it in the trash. Your batting doesn't need to be in there unless it's attached to fabric.
- Question about mentor and who can be a mentor. An instructor will request a mentor and then it will be added but the instructor will request the leadership team to handle that for the instructor.
- Various questions and answers were discussed.

13. Show-and-Tell and Door Prize Drawings

- Members showcased their various projects.

This month's prize giveaway was "Gilligan's Island". Judy Busch was our Prize person this month

Prizes went to the following members, Judy Buitenkamp, Mary Ann Brim, Joyce Holm, Robb Perry, Cheryl Scott

14. Volunteer sign-up and motion to adjourn

- Request for volunteers to sign up for refreshments.
- Motion to adjourn the meeting by Cathy Diss 2nd by Linda Barran

The meeting adjourned at 11:14am

Respectfully submitted, Lorene Osterday, Secretary