

# Club Charter

**Club Name:** SCA Sewing & Quilting

## Club Mission Statement:

The Sewing & Quilting Club's purpose is to promote interest in and learning of sewing and quilting and to encourage fellowship among its members.

## Club Governing Rules

### 1. Club Membership

Members are SCA residents with valid activity cards. The Club must have at least 30 members.

### 2. Club Leadership

#### Officers:

The club's officers are the president, vice president, secretary and treasurer. A club must have a president, but the other officer positions may be combined (vice-president/secretary, vice president/treasurer, or secretary/treasurer). A club must have a minimum of three officers. Additional officers may include: none

#### At-Large Leaders:

The club has no at-large leaders.

The club may have four (4) at-large leaders. Each at-large leader represents one of the club's SIGs: Loose Threads; Quilters for Charity; Featherweight Fanatics; and Stitchin Divas. The at-large leader must be a member of the SIG he/she represents but is elected by the club's general membership.

#### Term of Office: Leadership members serve:

A one-year term, or

A two-year term.

#### Election of Leaders

The general membership elects club leaders to specific officer and at-large leader positions, or

The general membership elects club leaders who then elect from among themselves who will serve in specific officer positions with the remaining serving as at-large leaders.

### 3. Shared Interest Groups (SIGS) and Club Committees (Standing)

The club may have SIGS or Standing Committees.

A SIG member that is elected by the club membership to an at-large position which represents the SIG is selected to also serve as the SIG leader.

### 4. Guest Policy

An SCA resident guest is permitted to attend club functions, held on or off Association property, a maximum of three times per year but then must become a club member to continue attending activities/events. See exception for meetings of QFV members under additional Governing Rules.

A non-SCA resident guest may attend club functions held on Association property a maximum of five times per year and may attend club functions not on Association property:

A maximum of three times per year, or

Attend all club functions.

### 5. Club Activities

The club has activities:

At SCA facilities regularly requiring the following type of space:

Meeting Room       Dedicated Room       Movement/Fitness Room

Freedom Hall       Anthem Gallery       Sport Court

At non-SCA facilities:

At resident homes       In the Las Vegas area       Outside the Las Vegas area

With non-SCA groups (example, tournaments).

Sport-like activities requiring affiliation with an external organization to establish standards, member handicaps, etc.

Activities that are performed as a service to SCA residents at their residences or as a service/performance for non-SCA residents at offsite facilities.

Explanation: The club arranges for a company to clean and service members' home machines. This allows for a group rate. However, each member interacts and pays the company separately for the service.

That pose a significant safety/insurance risk requiring a safety program and/or special training. Explanation and risk mitigation:

Members receive orientation and training on specific equipment before they are permitted to operate the equipment.

The club has safety manuals readily accessible to members.

A trained monitor is in the sewing room when it is open and is the only member that may be alone in the room

### 6. Social Media

The club uses social media. Private account which is only available to club members.

## 7. Club Finance

- The club collects no revenue and has no bank account.
- The club collects dues and revenue and deposits them in an account as prescribed in the CCPM.
- The club has a secondary bank account with the concurrence of the SCA Accounting Department.
- The club leadership can authorize a payment not approved in the club budget and limited to \$1000 (maximum \$1000).
- The club may have a member(s) who is compensated, either personally or through a business entity, for providing a service to the club and will meet vendor requirements as determined by the Activities Department.

Explanation: The club may compensate a member for providing a service but will abide by the requirements for a vendor specified by the Activities Department.

- The club regularly supports bona fide charities.
- The club sells its members' items with a percentage of the sale going to club funds.
- The club sells items at a mark-up with the proceeds going to club funds.

## 8. Additional Club Governing Rules:

The club has written policies governing club operations.

Members cannot use club equipment, patterns or supplies to make items to sell for personal profit.

Guests are not permitted to use the club's sewing machines, long-arm machine or other mechanical equipment.

In March 2021, the club entered into an agreement with the Quilters for Veterans (QFV) a subsidiary of the national Quilts of Valor and comprised mainly of club members. The agreement was amended February 5, 2024 and filed with the Association. According to the agreement, "QFV guests are subject to the guest limitations as specified in the CCPM, the SAQ Club Charter and the club's policies." QFV members who are SCA residents but not SAQ club members may participate in monthly QFV meetings scheduled on-site, typically 12 annually. This charter's guest policy states a maximum attendance by SCA residents to three functions before becoming a club member, therefore, participation in these QFV meetings by an SCA resident is the extent of their access to any additional SAQ events held in the sewing room, held at SCA facilities or elsewhere.

## Authorization

The club is established as a Chartered Club of the Sun City Anthem Community Association, Inc. (SCA) and is authorized to operate in furtherance of its stated purpose and in accordance with its governing documents, particularly the Committees and Clubs Policy Manual (CCPM) by a resolution of the SCA Board of Directors.

Date: \_\_\_\_\_ [BOD Signature]

Date: \_\_\_\_\_ [BOD Signature]

The Club Charter is recommended for approval by the SCA Community Lifestyle Committee

Date: \_\_\_\_\_ [CLC Signature]

The Club Charter is submitted for approval by

Date: \_\_\_\_\_ [Club President or  
Designee Signature]