

# SCA Sewing & Quilting Club: Leadership Meeting Agenda

**Date:** Friday, August 16, 2024 **Time:** 5:00 PM **Location:** Greene Room

## **I. Opening Business (2 minutes):**

- Confirm attendance to ensure we can officially hold the meeting (quorum)
- Approve minutes from the previous leadership meeting

## **II. Reports (15 minutes):**

- President's Report:
- Vice President's Report:
- Treasurer's Report:
- Secretary's Report:

## **III. Ongoing Business (10 minutes):**

- Camera in Sewing Room - SCA

## **IV. New Business (15 minutes):**

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## **V. Other New Business (5 minutes):**

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## **VI. Next Meeting Date (1 minute):**

- October 10, 2024 – 5:00 pm in the Greene Room

## **VII. Comments & Questions (5 - 10 minutes):**

- Open forum for club members to share feedback or ask questions.

## **VIII. Adjournment – motion to adjourn**